



REGIONAL EXECUTIVE DIRECTOR
Praxis, The Science & Technology Hotline

Praxis, The Science & Technology Hotline is a non-profit organization based in Medicine Hat, whose objectives are to promote educational interest in science, technology and engineering in south-eastern Alberta. Praxis specifically targets the local formal educational system but also provides support and has activities for various other groups. The main activities of Praxis include the Family Science Olympics, Operation Minerva, assisting with science fairs, providing resource kits to teachers, preparation of monthly newsletters and weekly newspaper articles, and operation of the Science & Technology Hotline.

Praxis is seeking applicants for the position of Regional Executive Director. This position involves working together with another part-time employee, sharing responsibility for the fulfillment of all duties of the Regional Executive Director, and reporting to the volunteer Board of Directors. The position also involves carrying out the administrative and reporting duties associated with Praxis' membership in the Alberta Science Literacy Association (ASLA). Hours are variable and will include activities scheduled in day and evening hours, weekends and summer activities such as fairs and science camps. Some travel within Alberta is required. The position would be of interest to those with a university degree, who have experience in academic environments and familiarity with Alberta science curricula. Candidates should be ambitious, well-organized and able to work with minimum supervision, should be outgoing and social, communicate well, eager to help others, and enjoy working with children. As part of the evaluation a criminal record and CWIS check (child welfare check) may be performed prior to an offer of employment. References will be required.

Compensation will be on a salary basis commensurate with experience and qualifications. Employment start date to be determined. Consideration may be given to separating the position into two half-time roles subject to applicant qualifications and time preferences.

Please send resumes to praxis@praxismh.ca no later than **July 9, 2010**. Resumes can also be mailed or faxed to Praxis, **200 – 7th St SW, Medicine Hat, AB. T1A 1R5**, tel: **403.527.5365**; fax: **403.528.6570**